



**City of Rochester Hills
Human Resources Department**



Classification: Firefighter/Emergency Medical Technician
Location: Department of Fire and Emergency Services
Bargaining Unit: MAFF Local #50

Rate of Pay: \$14.37 (First Twelve Months)

The City of Rochester Hills is establishing a list of eligible candidates for multiple part-time positions (24 hours per week) of MAFF Union Firefighter/Emergency Medical Technician. See **Application Process** identified within this posting for details. Questions should be directed to the Human Resources Department at [248-656-4708](tel:248-656-4708).

Application Deadline: December 30, 2016 at 17:00

General Description

Under general supervision of a Company Officer or Senior Firefighter, responds to emergency scenes and performs firefighting and basic life support emergency medical assistance duties. An employee in this position is responsible to perform job duties in an accurate manner in order to protect the health and safety of the citizens and members of the Fire Department.

This job narrative is for informational purposes only and is not intended to be all-inclusive or limiting relative to specific job duties.

Required Minimum Qualifications

To be accepted for testing, an applicant must possess the following:

- High school diploma or GED equivalent
- Michigan Firefighter Training Council Firefighter I and II
- Current State of Michigan Licensure or National Registry certification as EMT- Basic
- Hazardous Materials Awareness and Operations Certification
- Satisfactory exam score on file with EMPCO
- Valid Driver's license with satisfactory driving record including no more than 4 points on record
- Satisfactory criminal history as determined by the City of Rochester Hills

Desirable Qualifications

Michigan Firefighter Training Council Emergency Vehicle Driver Training Certification
One year experience as a Firefighter in a similar system
Michigan Firefighter Training Council Incident Command Certification

Examination Information

Review of application materials

Comprehensive background investigation

Written exam administered by EMPCO
Preliminary background review
City of Rochester Hills' assessment
City of Rochester Hills' interview/oral board

Conditional offer of employment
Physical examination including drug screen
Psychological examination
Pass Department Physical Agility Testing Process

Note: *The above examination information may be modified for this or future postings.*

Essential Job Functions

The information contained in this employment posting is a representative sample of functions performed in this job classification. Specific essential functions are identified for position recruitment or other administrative procedures.

- Perform fire fighting activities including but not limited to, extinguishing fires, searching burning buildings, rescuing and assisting victims from emergency sites, driving fire apparatus, operating fire pumps and related equipment, laying hose, climbing ladders, and using Self Contained Breathing Apparatus (SCBA).
- Assess fires and other emergency situations; report conditions to others.
- Perform salvage operations such as evacuating water; removing debris and performing general clean up at the scene.
- Perform emergency medical activities including but not limited to, Basic Life Support (BLS) assessment and treatment of medical and/or trauma adult and pediatric patients.
- Perform BLS medical procedures as required by the Oakland County Medical Program.
- Participate in training and maintain acceptable medical and fire fighting skill levels.
- Enter Fire and EMS data on computer.
- Participate in the inspection of buildings, hydrants, and other fire prevention programs.
- Maintain fire equipment, buildings and apparatus, including performing minor repairs to Department properties and clean and test equipment.
- Perform routine housekeeping duties at the fire station
- Establish and maintain effective working relationships and communications with others including City staff, hospital and other emergency personnel, and members of the public.
- Ensure and comply with safe working standards.
- Perform other related duties as assigned.

Physical Demands

The physical demands described are representative of those that must be met to successfully perform the essential functions of this job. The work requires considerable and strenuous physical exertion such as frequent climbing, sitting, standing, stooping, kneeling, crouching, crawling and lifting of persons or objects weighing in excess of 100 pounds, and moving in areas of difficult or dangerous access. Also requires physical mobility, dexterity, full range of motion and normal sensory abilities including vision, hearing, touch and smell. Operates emergency vehicles in all weather and lighting conditions required.

Work Environment

The work environment characteristics described are representative of those encountered while performing essential functions of this job classification. While performing the functions of this job, employee is exposed to wet and/or humid conditions, moving mechanical parts; high, precarious places, fumes or airborne particles, toxic or caustic chemicals, outside weather conditions, extreme cold or heat, fire, risk of electrical shock, hazardous materials and risk of vibration. The work environment involves extremely high risks with exposure to potentially life threatening situations or unusual environmental stress requiring a full range of safety and other precautions.

Application Process

To be considered for a position, candidates must pass a written examination through EMPCO by December 12, 2016.

To schedule a test for this process, go to the EMPCO website <https://www.empco.net/fts/> and follow the instructions. There is a fee to take the examination. Results of this EMPCO test will be accepted by other participating fire departments in Michigan.

A [City of Rochester Hills Employment Application](#) and copies of applicable certifications and licenses will be required for those candidates contacted to proceed with the City of Rochester Hills Fire Department Firefighter/Emergency Medical Technician selection process.

It is the policy of the City of Rochester Hills to hire qualified individuals with limiting conditions in accordance with all applicable state and federal laws. Applicants having a limiting disability requiring some special accommodation to participate in the examination process, as described above, must notify the Human Resources Department of that fact at the time of application, or at least one week prior to test date. Questions relative to this matter should be referred to the Director of Human Resources.

Useful links:

City of Rochester Hills: www.rochesterhills.org

City of Rochester Hills Human Resources: <http://www.rochesterhills.org/index.aspx?NID=204>

City of Rochester Hills Fire and Emergency Services: <http://www.rochesterhills.org/index.aspx?nid=69>

EMPCO: <http://www.empco.net/>

EQUAL OPPORTUNITY EMPLOYER