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City of Rochester Hills, MI  
Going Out of Business Sale  
Application for License  
CLE-00108-P/ Rev. 062013

State of Michigan Requirement: [Regulation of Certain Sales: Act 39 of 1961](#)

442.212 - Conduct of certain sales; license required; application of act. Sec. 2.

No person shall advertise, represent or hold out that any sale of goods is an insurance, bankruptcy, mortgage, insolvent, assignee's, executor's, administrator's, receiver's, trustee's, removal or sale, going out of business or sale of goods damaged by fire, smoke, water or otherwise, unless he first obtains a license to conduct the sale from the clerk of the city, village or township in which he proposes to conduct a sale. This act shall not apply to any sales by a person regularly engaged in insurance or salvage sale of goods, or the sale of goods which have been damaged by fire, smoke, water or otherwise, who acquired the goods for the account of others as a result of fire or other casualty.

History: 1961, Act 39, Eff. Sept. 8, 1961

- Each license is issued for 30 days only. Original License
- A \$50 non-refundable fee is required for each 30-day period. First Renewal
- No extensions are permitted after the second renewal. Second/Final Renewal
- Any application for a renewal license cannot be made more than 13 days prior to the expiration of the previous license.

<b>Name and address of applicant:</b> (Must be owner of goods to be sold)	<b>Name and address of individual in charge/responsible for conduct of the sale:</b>
Name	Name
Address	Address
City, State, Zip	City, State, Zip

<b>Name and position of individual filing application:</b> (Required only if applicant is a partnership, corporation, firm or association)	
Name	Position

<b>Sale name and description of style in which sale will be conducted including sale address:</b>	
<b>Sale Dates:</b> Beginning                      Ending	<b>Times of Sale:</b>

<b>Explanation regarding the necessity for the sale:</b>



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**Inventory of Goods**

Please attach the following information to this application:

1. Itemized list of goods to be sold, described with make and brand name, if any. The itemization should provide for clear identification.
2. Separate list of goods, purchased 60 days or less immediately prior to the date of this application.
3. Cost price of each item, name and address of the source, date of purchase and delivery date, and the total value of inventory at cost.

**Required Postings**

1. Application and Inventory - A copy of this application, including the inventory submitted with this application, must be posted in a conspicuous place in the sales room or place where the inventoried goods are to be sold. This inventory need not show the cost prices.
2. License Certificate - The license certificate must be attached to the front door and clearly visible from the street.
3. License Number and Expiration Date - Any advertisement or announcement published in connection with the sale shall conspicuously show the license number and date of expiration.

*By virtue of this application, the applicant hereby warrants and represents that no goods will be added to the inventory, including goods received on consignment, after the application is made or during the sale.*

*I understand that a false statement on this application may result in either a denial of this application or subsequent revocation if the license is granted.*

Signature of Applicant

Date

**Public Notary**

Subscribed and sworn to before me by \_\_\_\_\_  
this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, acting in the County of \_\_\_\_\_, Michigan.

Signature of Notary \_\_\_\_\_

Printed Name of Notary \_\_\_\_\_

County of Notary Commission \_\_\_\_\_

Commission Expiration Date \_\_\_\_\_