



## Photographer's Annual Permit Form

The Rochester Hills Museum at Van Hoosen Farm includes five historic buildings and the Stoney Creek School, a children's garden, and sixteen acres of historic grounds. The entire site is listed on the National Register of Historic Places. Our mission is to interpret, preserve, and collect the history of the greater Rochester area for present and future generations. Your annual permit fee helps the museum care for our grounds, preserve our historic buildings, develop innovative programs, and conserve archival materials.

Your annual permit fee gives you permission to use our grounds for photography during calendar year 2018, except during Museum special events and weddings that have contracted for exclusive use of our grounds. Restrooms are available for your use whenever staff is on site.

**Please call ahead to be sure the grounds are available and check-in at the Dairy Barn Staff door when you arrive. You should have your Museum lanyard with 2018 permit attached visible when you are on the grounds.**

The Rochester Hills Museum reserves the right to monitor appropriate use of the property and props for photographs on our grounds. Please do not climb or sit on any of the historic walls. No alcohol or smoking allowed.

Name: \_\_\_\_\_ Business Name: \_\_\_\_\_

Address : \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Annual Permit Fee

Renewal \$250       New \$250

Method of Payment:

Cash       Check payable to the *City of Rochester Hills*       Visa/MasterCard/Amex (through Official payments only\*\*)  
\*\*Please note that if you pay with credit card through Official Payments, a 2.6% convenience charge will be added on.

Mail form and payment to: Rochester Hills Museum at Van Hoosen Farm,  
1005 Van Hoosen Road,  
Rochester Hills, MI 48306

For questions, call (248) 656-4663 or email [rhmuseum@rochesterhills.org](mailto:rhmuseum@rochesterhills.org).

# 2018

## Welcome Photographers



### *Dear Photographers:*

Thank you for enjoying the Rochester Hills Museum site - 1840 Van Hoosen Farmhouse, 1927 Dairy Barn, 1850 Red House, 1848 Schoolhouse, 1911 Milk House, 1927 Calf Barn and 1927 Bull Barn as well as sixteen acres of gardens and rolling lawn bordered by Stoney Creek.

This is a beautiful site that we want to share with you.

The Rochester Hills Museum at Van Hoosen Farm requires photographers pay a modest fee to help support the Museum's operation. This site is listed on the National Register of Historic Places and our community has invested substantial funds to acquire and preserve this location.

In order to provide exceptional customer service to guests and users, this fee is required to help regulate who is on the site and to coordinate your use in regards to other events.

### **2018 Fee Guidelines:**

- \* **\$50 per day** – daily permits can be purchased at the Museum's office in the Dairy Barn.
- \* **\$250 annual permit** – annual permits can be purchased via PayPal at [www.rochesterhills.org/museum](http://www.rochesterhills.org/museum) or in person at the Dairy Barn via cash or check made out to the City of Rochester Hills.
- \* **\$75 per hour for wedding photography – reservation required.**
- \* Annual permit valid for the **calendar year**.
- \* All photographers must wear the distinctive Museum identification badge while on the site.
- \* **Fees are required regardless of whether the Museum is staffed or open to the public**—Please put check in Museum mailbox at corner of Van Hoosen Rd. and Runyon Rd., when no staff is on site.
- \* Photo sessions may not be allowed when special events are in progress. Please call the Museum to coordinate your photography shoot.
- \* The Rochester Hills Museum reserves the right to monitor appropriate use of the property and props for photographs on the grounds. **Please do not sit or climb on any of the historic walls.** No smoking is allowed anywhere on this site.
- \* Alcohol is prohibited on Museum property.
- \* The interior of any building is not available for photography.
- \* Bathrooms are available for use when the Museum is staffed.

### **Contact Us**

If you are interested in using the Museum site for your professional use, please contact the Museum staff at **248.656.4663**, [rhmuseum@rochesterhills.org](mailto:rhmuseum@rochesterhills.org) or stop by the office in the Dairy Barn.

Thank you for bringing your clients to our beautiful facility and for supporting the preservation of this historic site.